

BYLAW NO. 3-90  
A BYLAW TO ESTABLISH A LOCAL  
AGRICULTURE, DEVELOPMENT AND DIVERSIFICATION BOARD

The council of the Rural Municipality of VISCOUNT No. 341,  
in the Province of Saskatchewan, enacts as follows:

**Constitution:**

1. That under authority of Section 172(1) of The Rural Municipality Act, 1989, a local Agriculture, Development and Diversification Board be established.

**Definition:**

1. In this bylaw:
  - (a) "board" means the local Agriculture, Development and Diversification Board herein after referred to as "committee".
  - (b) "council" means the council of the Rural Municipality of VISCOUNT No. 341.
  - (c) "program" means those activities normally carried on in agriculture, diversification and development.

**Function:**

The function of the committees shall be:

1. To assist individual farmers in demonstrating and implementing approved soil conservation practices pursuant to the Save Our Soils project.
2. The committee shall look at any issue that affects its rural municipality, as directed by council, and make appropriate recommendations for program and policy revisions, alterations or additions to the Agriculture, Development and Diversification District Board of which the Rural Municipality is a member.
3. The committee should provide a communication, co-ordination and advisory function within the municipality of those concerned with agriculture, development and diversification, to ensure maximum utilization of provincial programs directed at rural residents.

**Composition of Committee:**

1. The committee shall consist of six member(s), to be appointed by resolution of council.
2. Each term of office shall be one year as required by respective program policy.
3. The board shall appoint a chairperson and secretary treasurer.

4. The seat of a member of the committee who absents himself from three consecutive meetings, without authorization by resolution of the committee, shall be declared vacant.
5. The seat of a member of the committee shall become vacant upon the receipt of a written notice of resignation by the secretary of the committee.
6. The secretary of the committee shall bring to the attention of the council, at its next regular meeting, any vacancies as they arise.
7. The council may take into consideration committee recommendations on the filling of vacancies as they arise.
8. The council shall, by resolution, at the first meeting following receipt of the notice of vacancy, fill the vacancy.

**Meetings:**

1. The committee shall meet as required, at a time and place, as set by resolution of the committee at the first meeting of the committee each year.
2. The secretary of the committee shall, at the request of the chairperson or one third of the members, call a special meeting at a date specified in the request.
3. All meetings of the committee shall be open to the public.
4. A majority of the whole committee is necessary to form a quorum and no business is to be transacted unless there is a quorum.
5. The Chairperson shall preside at all meetings.
6. Minutes of each meeting shall be entered in a minute book, to be kept for the purpose by the secretary and signed by the presiding officer and secretary on adoption of the minutes at the following meeting.
7. The chairperson or his designate shall, as required, report to the municipality, and shall provide a written or oral report on the activities of the committee.
8. At the annual meeting the treasurer of the committee shall present, for approval, the audited financial statement of the previous year, as well as an interim financial report of the current year's operation, and present it to council pursuant to Section 69 (2) of the Rural Municipalities Act..

**Powers and Duties:**

1. To assist the district ADD Board in developing district program proposals.
2. To appoint the appropriate sub committees to ensure maximum utilization of provincial programs.
3. To implement on farm soil conservation, pest control and other demonstrations in their area.

4. To administer financial assistance made available for salaries, honorariums and administration.
5. To maintain inventories of any equipment that may be used in meeting the objectives of a provincial program.
6. To promote soil conservation and pest control in their area through conducting field tours, workshops, seminars and demonstrations.
7. To prepare for the district ADD Board, the municipality and the province, statements to account for the funds forwarded to the local ADD Committee as may be required.

(SEAL)

  
Reeve

  
Administrator

Certified a true copy of bylaw  
number 3-90 adopted by  
resolution of council on the  
8TH day of MAY, 1990.

  
Reeve

(SEAL)

  
Administrator